



Committee Elections

All committee members are expected to attend Committee meetings regularly and to take joint responsibility for committee decisions. Meetings are held approximately every 6 weeks but can be more frequent if needed e.g. leading up to our regattas

The Committee is a team and all Committee members take on additional tasks and help each other out as needed. We also ask other club members to assist with specific tasks too, such as organising social events, not all the work has to be done by Committee members, they are just responsible for making sure things happen

Specific committee roles (and current occupants) are:

Chair (Mark Ashworth) - Chairs committee meetings, AGM and similar, ensures the work of the committee happens smoothly and efficiently. Attends CPGA annual meeting as club representative (can delegate to someone else). Currently helping to attract sponsorship.

Vice Chair (vacant) - Deputises in Chair's absence, assists Chair in smooth running of the Committee. Leads on attracting sponsorship and managing sponsor relations.

Secretary (Caroline Dadley) – Prepares agenda and takes minutes of meetings. Is the first point of contact for all external communication including the CPGA, other gig clubs, local authorities etc. Maintains all paperwork eg shed lease, insurance docs etc in an orderly fashion and currently also responsible for club racing kit.

Treasurer (Paul Flanagan-Goddard) – Responsible for all the club's banking, payments and income and maintains clear records of the clubs accounts. Monitors clubs finances and provides cash flow predictions, debates with the Council about rates and many other money related things. Currently also writes the newsletter, applies for grants and looks after the shed but those aren't part of the job description.

Gig Captain (Amy Plowman) - Responsible for all rowing matters including crew selection, training rotas, cox allocation and training, regatta organisation, fun races etc.

Safety Officer (Michael Sharp) – Responsible for ensuring the club follows CPGA safety rules and procedures and has appropriate risk assessments, assesses weather conditions for rowing safely, makes sure lifejackets are serviced regularly etc.

Welfare Officer (vacant) – responsible for safeguarding and is the point of contact for any rower who would like to discuss any issue related to their own or other club members welfare, incidents of ill treatment/inappropriate behaviour, bullying etc. We really hope this person is not very busy!

Junior Captain (Tim Aston and Mark Churchill) – represents the views and needs of junior rowers, provides communication with parents/carers and assists the Gig Captain in organising juniors for training and regattas. Leads on recruiting more juniors to the club.



Membership Secretary (Sarah Robinson) – Maintains a complete list of club members and ensures membership forms are completed and fees are paid. Provides this list to the CPGA four times a year and is the club’s administrator for the new GigRower system.

Unfortunately quite a laborious task as so many people need to be repeatedly chased for membership forms and fees!

Bo’sun (Jodie Ellis) – Responsible for keeping the club’s boats and rowing equipment in good order, ensuring repairs are done when necessary and recommending if new equipment is needed.

Up to 4 Ordinary members - Ordinary members take on tasks as required, at the moment we have and still require:

- vacant – novice co-ordination
- Kirsten Pullen - fundraising through grants
- Frances Robinson - social events
- Allen Pack - maintaining website, social media and enhancing club comms

Nominations

All current committee members were elected for 2 years at the AGM in 2021 so we are only seeking nominations for the posts highlighted where the current postholders have decided to step down. If you would like to stand for one of these posts you need another club member to nominate you and one more to second that nomination. Nominations must be submitted via the online form [here](#) by 8pm on Friday 4th November.

Elections to these roles will take place during the AGM on Friday 18th November at Brixham Conservative Club.