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| If control measures aren’t implemented and effectiveit is rated  **MEDIUM RISK** (20): Severity(2) x Likelihood(10) |

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| Groups at risk • All club members• Contractors | Hazards • Slips, trips and falls• Manual handling injuries• Cuts from broken glass | Practices resulting in hazards • Working at height• Changing light bulbs orfluorescent tubes• Using ladders or steps |

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| Control Measures • Do not carry out this task with wet hands.• Only trained personnel should carry out this task.• Avoid changing bulbs or tubes when club members / Visitors are in the immediate vicinity.• Turn off light fitting at the switch and inform other personnel to ensure the switch is not turned on whilst the bulb or tube is being changed.• Ensure bulb has cooled prior to removing.• Do not change the bulbs or tubes with lights switched on.• Remove the bulb or tube and replace with a new bulb or tube.• Dispose of the old bulb or tube in a safe manner in accordance with the hazardous waste regulations.• If step ladder or a ladder is to be used refer to the controls in the ‘Ladders and Steps’ risk assessment.• Where a ladder cannot be secured, or for areas not in close proximity to a wall, i.e. central lightsetc. a contractor who will use a scaffold, scaffold tower or mobile elevating working platform(MEWP) should be employed.• Alternatively this can be hired but colleagues must have been trained, and reputable supplier used. |

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| **After Control Measures:** Severity( 5) x Likelihood(2 )LOW RISK(10 ) |

Responsible Person: T P Aston. Responsible Person Signature: Tim Aston

Date 03 December 2021 – To be reviewed annually.

Review Date:

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