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| If control measures aren’t implemented and effective  it is rated  **MEDIUM RISK** (20): Severity(2) x Likelihood(10) |

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| Groups at risk  • All club members  • Contractors | Hazards  • Slips, trips and falls  • Manual handling injuries  • Cuts from broken glass | Practices resulting in hazards  • Working at height  • Changing light bulbs or  fluorescent tubes  • Using ladders or steps |

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| Control Measures  • Do not carry out this task with wet hands.  • Only trained personnel should carry out this task.  • Avoid changing bulbs or tubes when club members / Visitors are in the immediate vicinity.  • Turn off light fitting at the switch and inform other personnel to ensure the switch is not turned on whilst the bulb or tube is being changed.  • Ensure bulb has cooled prior to removing.  • Do not change the bulbs or tubes with lights switched on.  • Remove the bulb or tube and replace with a new bulb or tube.  • Dispose of the old bulb or tube in a safe manner in accordance with the hazardous waste regulations.  • If step ladder or a ladder is to be used refer to the controls in the ‘Ladders and Steps’ risk assessment.  • Where a ladder cannot be secured, or for areas not in close proximity to a wall, i.e. central lights  etc. a contractor who will use a scaffold, scaffold tower or mobile elevating working platform  (MEWP) should be employed.  • Alternatively this can be hired but colleagues must have been trained, and reputable supplier used. |

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| **After Control Measures:** Severity( 5) x Likelihood(2 )  LOW RISK(10 ) |

Responsible Person: T P Aston. Responsible Person Signature: Tim Aston

Date 03 December 2021 – To be reviewed annually.

Review Date:

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