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| If control measures aren’t implemented and effective  it is rated  **MEDIUM RISK** (20): Severity(2) x Likelihood(10) |

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| Groups at risk  • Club Members  • Persons in the vicinity | Hazards  • Cuts/abrasions  • Slips and trips  • Impact injury from  dropped equipment  • Injury from moving parts | Practices resulting in hazards  • Use, cleaning and maintenance  of equipment |

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| Control Measures  • Sharp blades should be used with extra care.  • Training in safe use of all equipment and safe cleaning procedures.  • Supervision of inexperienced personnel.  • Inspection prior to use for damage, wear and broken or loose parts.  • Any defects reported to appropriate person.  • Replacement of defective equipment when required and at regular intervals.  • Procedures for safe use, storage and safe cleaning.  • Equipment complies with appropriate standards.  • Wear protective clothing if appropriate, e.g. gloves, goggles.  • Store safely when not in use.  • Follow correct lifting technique/manual handling procedure when moving equipment.  • Never put hands near moving parts or areas of impact e.g. hammers.  • Tools should only be used for the purpose they were intended.  • When carrying sharp implements, they must always be held down and never extended outwards  away from the body. Retract Stanley knife blades when moving or storing.  • Never allow sharp tools to project over the edge of work benches or work tops or leave them  where they may be covered by other objects.  • Do not allow yourself to become distracted when using or carrying sharp implements.  • Select the correct sharp tool for the correct job.  • When using a sharp tool, always hold the handle firmly, never allowing any part of the hand to  touch the blade, tip or sharp edge.  • Keep the handles of knives and sharp tools clean when in use, especially keeping them free  from grease.  • Consider the location of knife use and whether the user may be knocked by other people or  doors etc.  • Any injuries should be reported and placed in the accident book to monitor for trends. |

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| **After Control Measures:** Severity(2 ) x Likelihood(5 )  LOW RISK(10 ) |

Responsible Person: T P Aston. Responsible Person Signature: Tim Aston

Date 03 December 2021 – To be reviewed annually.

Review Date:

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